

# Subcontractors

RFP 22-  
68200

The Respondent is responsible for the performance of any obligations that may result from this RFP and shall not be relieved by the non-performance of any subcontractor. Any Respondent's proposal must identify all subcontractors and describe the contractual relationship between the Respondent and each subcontractor. Either a copy of the executed subcontract or a letter of agreement over the official signature of the firms involved must accompany each proposal.

Any subcontracts entered into by the Respondent must be in compliance with all State statutes and will be subject to the provisions thereof. For each portion of the proposed products or services to be provided by a subcontractor, the technical proposal must include the identification of the functions to be provided by the subcontractor and the subcontractor's related qualifications and experience.

The combined qualifications and experience of the Respondent and any or all subcontractors will be considered in the State's evaluation. The Respondent must furnish information to the State as to the amount of the subcontract, the qualifications of the subcontractor for guaranteeing performance, and any other data that may be required by the State. All subcontracts held by the Respondent must be made available upon request for inspection and examination by appropriate State officials, and such relationships must meet with the approval of the State.

The Respondent must list any subcontractor's name, address and the state in which formed that are proposed to be used in providing the required products or services. The subcontractor's responsibilities under the proposal, anticipated dollar amount for subcontract, the subcontractor's form of organization, and an indication from the subcontractor of a willingness to carry out these responsibilities are to be included for each subcontractor. This assurance in no way relieves the Respondent of any responsibilities in responding to this RFP or in completing the commitments documented in the proposal. The Respondent must indicate which, if any, subcontractors qualify as a Minority, Women, or Veteran Owned Business under IC 4-13-16.5-1 and Executive Order 13-04 and IC 5-22-14-3.5. See Sections 1.21, 1.22 and Attachments A/A1 for Minority, Women, and Veteran Business information.

IVOSB entities (whether a prime or subcontractor) must have a bidder ID. If registered with IDOA, this should have already been provided (as with MWBEs). IVOSBs that are only registered with the Federal Center for Veterans Business Enterprise will need to ensure that they also have a Bidder ID provided by IDOA (please see section 2.3.7, Department of Administration, Procurement Division for details).

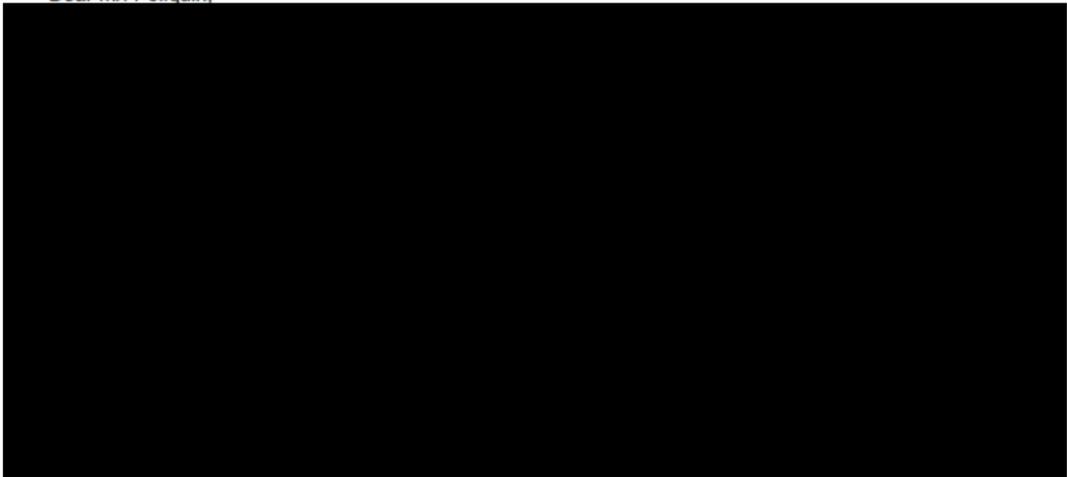
Please find below the letters of commitment and certification from the proposed subcontractors:

Women's Business Enterprise - [REDACTED]

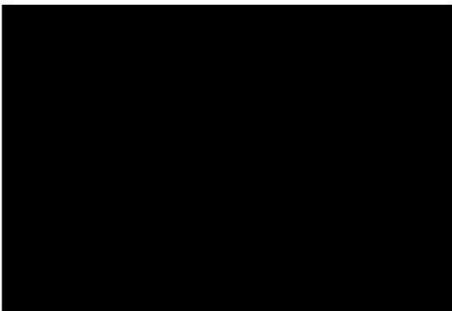


RE: **State of Indiana Department of Revenue, Request for Proposal 22-68200, Cloud-Based Internal Control / Internal Audit Platform**

Dear Mr. Poliquin,



Regards,



Fort Wayne	7615 West Jefferson Boulevard, Fort Wayne, IN 46804	P: 260 434 0990
Indianapolis	7999 Knue Road Suite 200, Indianapolis, IN 46250	P: 317 735 3500
Chicago	401 N Franklin Street, Suite 3N Chicago, IL 60654	P: 877 434 0990

[www.brijjent.com](http://www.brijjent.com)

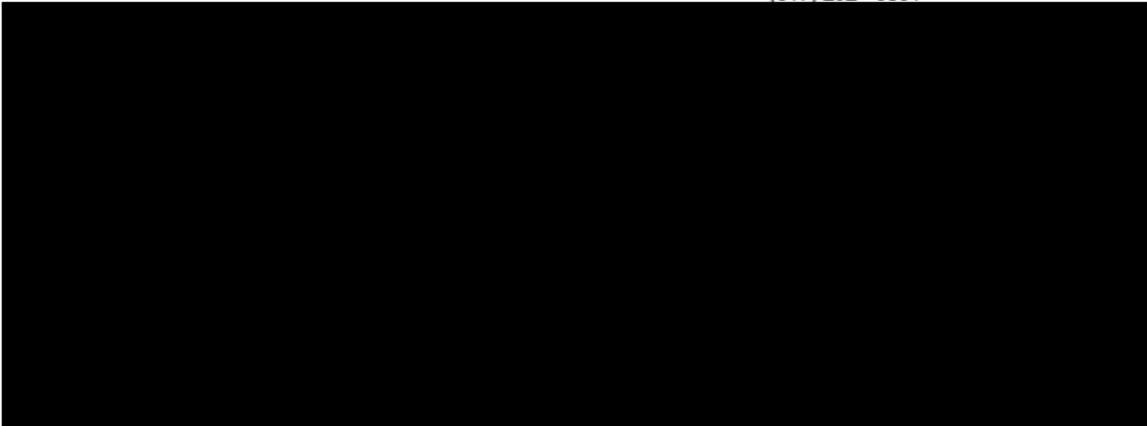


**STATE OF INDIANA**

Eric J. Holcomb, Governor

**DEPARTMENT OF ADMINISTRATION**  
 Division of Supplier Diversity

Indiana Government Center South  
 402 West Washington Street, Room W469  
 Indianapolis, IN 46204  
 (317) 232 - 3061



Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Women's Business Enterprise participation:

**UNSPSC CODE(S)**

<i>Code</i>	<i>Description</i>
73151907	Compact disk CD duplication and printing services
80000000	Management and business professionals and administrative services
80101504	Strategic planning consultation services
80101507	Information technology consultation services
80101600	Project management
80110000	Human resources services
80111600	Temporary personnel services
80141500	Market research
80141505	Marketing plans
80141510	Market research telephone surveys
80141602	Public relation services
80141607	Events management
80141800	Mailing services
81111704	Database design
81112000	Data services
81112103	World wide web www site design services
81160000	Information technology service
82111500	Technical writing
82111804	Written translation services
82141502	Art design or graphics
86000000	Education and training services
86111500	Distance learning services



On September 13, 2010, the Governor's Commission on Minority and Women's Business Enterprises approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **June 30, 2023**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time to certified companies.

Although your certification is valid for a three-year period, you are required to submit an annual *Affidavit of Continued Eligibility (ACE)* form, located at [www.in.gov/idoa/mwbe/files/ACE\\_Form.pdf](http://www.in.gov/idoa/mwbe/files/ACE_Form.pdf). Please remember you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership and control.

We encourage you to visit IDOA's procurement website, [www.in.gov/idoa/2464.htm](http://www.in.gov/idoa/2464.htm), and update your Business Registration Profile. It is important that you review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities. For questions regarding your registration profile, you may contact our office at 317-232-3061.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit [www.in.gov/idoa/mwbe/2743.htm](http://www.in.gov/idoa/mwbe/2743.htm) to verify certification status. Please contact our office at (317) 232-3061 if you have any other questions.

We ask that you please contact our office at (317) 232-3061 or [mwbe@idoa.in.gov](mailto:mwbe@idoa.in.gov) if you have any questions or concerns about your letter.

Sincerely,

COVID-19  
Ralph W. Adams, Jr.  
Ralph W. Adams, Jr., Deputy Director of Certifications  
Indiana Department of Administration  
Division of Supplier Diversity

RWA/vc

Minority Business Enterprise - [REDACTED]

[REDACTED]

**RE: State of Indiana Department of Revenue, Request for Proposal 22-68200, Cloud-Based Internal Control / Internal Audit Platform**

Dear Mr. Poliquin,

[REDACTED]

[REDACTED]

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1119 Keystone Way, Suite #302, Carmel, IN 46032, Phone: 1-800-505-0357, Fax: 1-866-896-0246

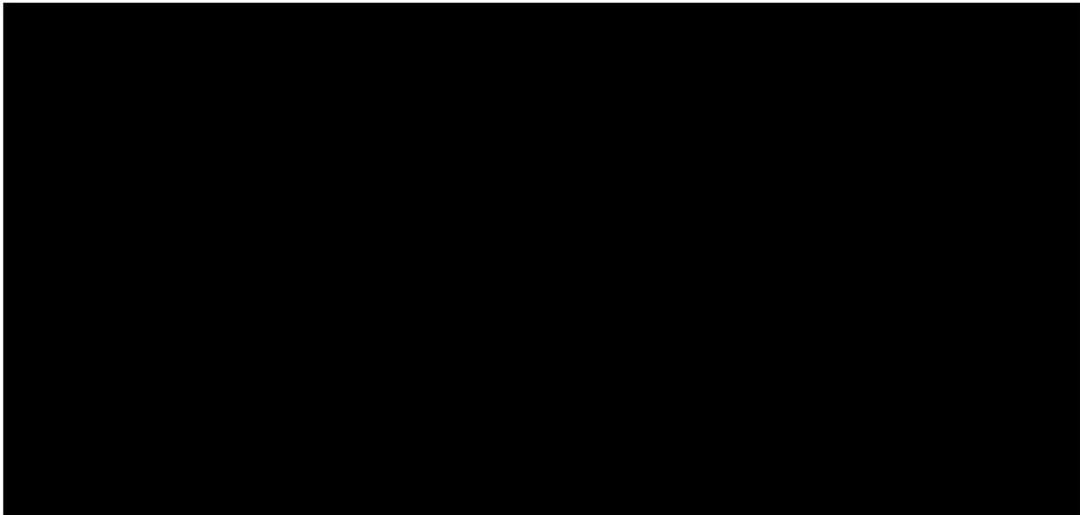


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 402 West Washington Street, Room W469  
 Indianapolis, IN 46204  
 (317) 232 - 3061



**UNSPSC CODE(S)**

<i>Code</i>	<i>Description</i>
80000000	Management and business professionals and administrative services
80101507	Information technology consultation services
80111600	Temporary personnel services
80111606	Temporary medical staffing needs
80111608	Temporary information technology software developers
80111609	Temporary information technology systems or database administrators
80111610	Temporary information technology networking specialists
80111707	Permanent technical staffing needs
80111709	Permanent medical staffing needs
80111711	Permanent information technology software developers
80111712	Permanent information technology networking specialists
80111713	Permanent information technology systems or database administrators
80111716	Permanent information technology staffing needs
81160000	Information technology service delivery

[REDACTED]

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through January 31, 2024. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time to certified companies.

Although your certification is valid for a three-year period, you are required to submit an annual *Affidavit of Continued Eligibility (ACE)* form, located at [www.in.gov/idoa/mwbe/files/ACE\\_Form.pdf](http://www.in.gov/idoa/mwbe/files/ACE_Form.pdf). Please remember you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership and control.

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While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit [www.in.gov/idoa/mwbe/2743.htm](http://www.in.gov/idoa/mwbe/2743.htm) to verify certification status. Please contact our office at (317) 232-3061 or [mwbe@idoa.in.gov](mailto:mwbe@idoa.in.gov) if you have any other questions.

Sincerely,



Maia Siphshvili, Deputy Commissioner  
Indiana Department of Administration  
Division of Supplier Diversity

MS/vc

Veteran Owned Small Business – [REDACTED]

[REDACTED]

RE: State of Indiana Department of Revenue, Request for Proposal 22-68200, Cloud-Based Internal Control / Internal Audit Platform

[REDACTED]

Very respectfully,

[REDACTED]

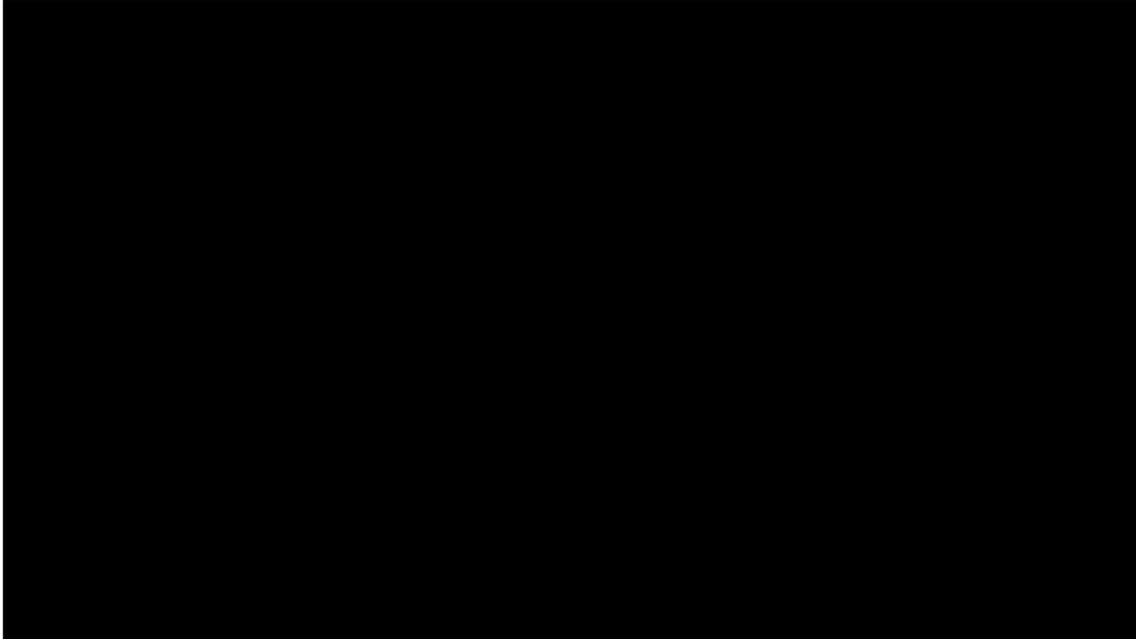


## STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION  
Indiana Veteran Business

Indiana Government Center South  
402 West Washington Street, Room W468  
Indianapolis, IN 46204



completed recertification application to the State of Indiana so the company's information may be kept current on the Indiana Veteran Business Directory. However, if you do not continue with VetBiz certification, you can still certify directly with the State of Indiana by following the steps outlined at: <http://in.gov/idoa/2862.htm>.

If you should have any questions or concerns, please do not hesitate to contact the Department via email at [indianaveteranspreference@idoa.in.gov](mailto:indianaveteranspreference@idoa.in.gov).

Sincerely,

Amy L. Wolf, Deputy Director of Certification  
Indiana Department of Administration  
Division of Supplier Diversity